A GUIDE FOR WRITING RESEARCH PAPER

SUSTAINABLE FORESTRY is a scientific journal in which are published research papers of forestry scientific disciplines, environmental protection, wood processing, landscape architecture and horticulture and environmental engineering (Erosion Control).

PAPER TITLE IN ENGLISH 11 points, bold

PAPER TITLE should be written with capital letters (**bold**), Font Size 11, centered on the page. Title should be 11 Enter keystrokes below the top margin, and the writing should be started in the fifth row.

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Name AND FAMILY NAME[1] 11 points, normal

Name and the family name of the authors should be written in capital letters (normal), Font Size 11 points italic, centered on the page, with single line spacing below the paper title. With mark 1, in superscript (with command Insert Footnote), above the name of the last author is marked a Footnote in which are indicated title, name and family name, occupation and institution in which some of authors are employed.

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Abstract: *The abstract is written in English, Font size 10 points, italic, Justify, with three spaces below the name of the paper author. In abstract are given basic aim of research, materials and methods, more important results and conclusion (maximum 500 characters).*

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Key words: in English 10 points, normal, minimum 3, maximum 6 words. Below the abstract, Font Size 10 points, normal.

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PAPER TITLE IN SERBIAN 11 points, bold

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Abstract: *Text of the abstract in Serbian, 10 points, italic*

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Key words: in Serbian 10 points, normal

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The journal **SUSTAINABLE FORESTRY**, which is published at least once a year, publishes original scientific papers, review papers and short communications. The paper should be, in whole, written in English, and Abstract and Summary should be written in English and Serbian. The paper length, including tables, graphs, schemes, pictures and photographs can have maximum 6

[1] Footnote (Insert Footnote):

1Title, name and family name with addresses of all authors.

Author for correspondence: Name and family name, address, phone, e-mail.

* If the paper is a part of a research within a project in acknowledgement are indicated: name of the project, registration number and the full name of the institution that finances the project.

typewritten pages, A4 format (Portrait), with normal line spacing (Single Space). Margins: Top 1,5cm, Left 1,5cm, Bottom 1,5cm, Right 1,5cm, Gutter 0,5 cm. The text of the manuscript should be typed using Times New Roman font, 11 points. Justify align (Format → Paragraph → Indents and Spacing → Special → First Line 0,0). Without pagination (the system of numbering pages). LAYOUT: header 1,27 cm, footer 1,27 cm. PAPER: width 16,5 cm, height: 24 cm. In every new line the size of a Tab is 1,27 cm.

1. INTRODUCTION (**bold**), centered on the page, Font Size 11 points, Text normal, Justify, with single line spacing below the title.

The introduction should be a short review of explanation about reasons that led to the research of specific scientific issue. The introduction contains reference data of published papers that are relevant for the analyzed issue.

2. CHAPTER TITLE 11 points, bold

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The paper should be typed by the guide for writing research paper, in *Word* format, Roman alphabet, using exclusively the *Times New Roman* Font. Successive blank spaces are not to be used for text alignment; instead, ruler alignment control tool and Toolbars are suggested. Only one space follows after any punctuation mark. If special signs (symbols) are used in the text, use the *Symbol* Font.

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2.1 Subchapter title 11 points, bold

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Subchapter text, 11 points, normal

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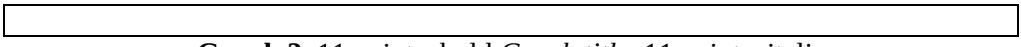
Table 1. 11 points, bold *Table title,* 11 points, italic

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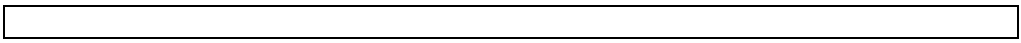


Graph 3. 11 points, bold *Graph title,* 11 points, italic

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Picture 2. 11 points, bold *Picture title,* 11 points, italic

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MATERIAL AND METHODS (**bold**), centered on the page, Font Size 11. Text normal, Font Size 11, Justify, with single line spacing below the title.

Within this chapter there can be subtitles of first and second line. In the description of material it should be given enough information to allow another researchers to repeat the experiment at a different location. It is necessary to provide information on the material,

subject of the study that precisely defines its origin, physical characteristics etc. If a device or instrument is used to obtain experimental results should be specified: name of the device or instrument, model, manufacturer's name and country of origin. If a scientifically recognized method is used it has to be cited in the References, without the explanation of the steps of the used method. If changes were made in a scientifically recognized method should be provided the original literature references that will support –justify those changes.

RESULTS (**bold**), centered on the page, Font Size 11. Text normal, Font Size 11, Justify, with single line spacing below the title.

Within this chapter there can be subtitles of first and second line. The paper results should be presented in the form of text, tables, pictures (diagrams) and, rarely, photographs. From the results should be clear whether the hypotheses have been confirmed or disproved and whether the aim and tasks have been achieved. It should not be avoided the presentation of the negative results or disproving the hypotheses.

DISCUSSION (**bold**), centered on the page, Font Size 11. Tekst normal, Font Size 11, Justify, with single line spacing below the title.

Discussion should not be the simple repeating of obtained results. The results should be discussed by comparing them with the research results of other authors with compulsory citing of literature sources. It is very important to give discussion of the results and the opinion of the authors. Interpretation of perceived ambiguities and illogicalities should be correctly stated.

CONCLUSION (**bold**), centered on the page, Font Size 11. Tekst normal, Font Size 11, Justify, with single line spacing below the title.

Conclusions of the paper should be carefully carried out and shown clearly to the reader. Conclusions can be significantly connected with the result discussion, but in them should be given freer and wider interpretation of the paper subject and results. The special quality is the defining of suggestions for future work and identifying the issues need to be resolved.

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LITERATURE 11points, bold

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Cite Literature by Guide, Font 10 points

Janković, Lj. (1958): Contribution to the knowledge of gypsy moth host plants in nature during the last outbreak, 1953-1957, Plant protection, 49-50: 36-39 (In original: *Janković, Lj. (1958): Prilog poznavanju biljaka hraniteljki gubara u prirodi u toku poslednje gradacije, 1953-1957. god. Zaštita bilja, 49-50: 36-39*)

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Roberts, G., Parrotta, J. and Wreford, A. (2009): *Current Adaptation Measures and Policies.* In: Risto Seppälä, Alexander Buck and Pia Katila. (eds.). Adaptation of Forests and People to Climate Change - A Global Assessment Report. IUFRO World Series Volume 22. Helsinki. 123-13311

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PAPER TITLE IN ENGLISH 10 points, bold

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Summary 10 points, bold

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Summary text in English 10 points

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PAPER TITLE IN SERBIAN 10 points, bold

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Name and FAMILY NAME 10 points

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Summary 10 points, bold

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Summary text in Serbian 10 points

Papers and all enclosures (photos, schemes, pictures and graphs) should be sent to the Editorial Board of the journal in three printed copies and on CD.

In this text is given a detailed structured instruction for writing papers. Papers that do not meet the propositions of this guide will not be forwarded for review and will be returned to the author.

Categorization of papers (suggested by the author – determined by Editorial board taking into account the opinion of the reviewer):

Scientific Articles

1. Review paper (paper that contains original, detailed and critical review of the research issue or field in which the author made a contribution, visible on the basis of auto-citations);
2. Original scientific paper (paper which presents previously published results of author's researches by scientific method);
3. Preliminary communication (Original scientific paper of full format, but small-scale or preliminary character).
4. Other known forms: scientific review, case study and others, if Editorial board finds that such paper contributes to the improvement of scientific thought.

Professional articles

1. Professional paper (annex in which are offered the experiences for improving professional practice, but which are not necessarily based on scientific method).

This guide, as well as an example of correctly printed paper in the journal Sustainable Forestry, can be found on the web-site of Institute of Forestry **(*http:// www.forest.org.rs*).**

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Editorial board of the journal "Sustainable Forestry"
Institute of Forestry
Kneza Višeslava 3
11030 Belgrade

Or in Serbian:
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